

# CCMT 2017

## FAQs

### Related to Admission / Registration / Eligibility Criteria

#### **1. How many Participating Institutes (PI) or programmes can I apply to?**

A candidate is free to opt for as many Participating Institutes (PIs) viz. NITs, IITs or other CFTIs and as many programmes he/she wishes to choose through a single application. The online system of choice filling has been designed to display ONLY those choices to a particular candidate for which he/she is eligible, as per the eligibility degree discipline and GATE paper code. A Candidate can check his/her eligibility to various programs while visiting <http://ccmt.nic.in>.

#### **2. If I haven't qualified with a valid GATE score OR I didn't appear for GATE, Can I apply?**

No. This Centralized Counselling for M.Tech./M.Arch./M.Plan./M.Des. Admissions are exclusively for GATE qualified candidates, possessing valid GATE score (in year 2015 / 2016 / 2017).

#### **3. If a degree discipline doesn't appear in list/menu while filling application, what do I do?**

All such eligible degree disciplines as reported by various PIs have been included in the list. If the Degree / Discipline is not there in the list then he/she will not be eligible for the CCMT 2017. In case applicant selects an existing discipline in the list, then a candidate herself/himself has to make sure that she/he is eligible to all the choices of PG programme filled by herself / himself. It will be the responsibility of the candidate to produce/prove discipline equivalence at the allotted Institute / reporting centre; and CCMT will not be responsible for any such act on candidate's part.

#### **4. What is minimum eligibility Criteria in terms of CGPA/CGPI or % marks?**

The category-wise minimum eligibility conditions are shown in the below table -

Sr. No.	Category of the candidate	Criteria	Scale
1	Open (OC)/Other Backward Class (OB)	6.5*	CGPA on 10 point scale or
		60%*	Marks obtained
2	SC/CT/PwD	6.0*	CGPA on 10 point scale or
		55%*	Marks obtained

\* The CGPA or percentage (%) of marks should be awarded by the respective university or institute. No conversion of CGPA to percentage or vice-versa is permissible.

#### **5. My final semester result will be declared late. I will know if I have secured minimum required marks/CGPA/CGPI only after the result is out. By that time last date of the application will be over, will my application for CCMT be accepted?**

A candidate has to apply within duration of Application registration deadline (See the INFORMATION BROCHURE or visit the CCMT website <http://ccmt.nic.in> for last date of application/registration). However, a candidate whose degree result is yet to be declared may

produce overall result and provisional degree by 15<sup>th</sup> September, 2017. It is the sole responsibility of the candidate to provide the provisional degree, produce proof of & obtain qualifying marks as per the minimum eligibility criteria by the aforesaid deadline, failing which the candidate will be disqualified from CCMT admission process and admission will be cancelled automatically.

**6. I apply now and I do not secure minimum marks/CGPA. Will the Registration fee be returned?**

NO. Registration fee is one-time payment, and is non-refundable.

**7. What happens if I do not register online?**

The CCMT 2017 is purely online based admission process. The candidates who fail to register in the CCMT 2017 portal within the stipulated time will not be a part of the admission process. However, later on they can register online for the **National Spot Round (NSR)** as per the CCMT schedule available on the website <http://ccmt.nic.in>

**8. Can the candidate change his/her password?**

Yes. The candidate can change his/her password any number of times.

**9. Is there any compulsion to register online only at Help / Reporting centre?**

There is no compulsion. The eligible candidate can register ONLINE from any place of their convenience. Candidates may seek guidance/help in their registration/choice filling process from any of the (RCs) Reporting Centres. However, candidates who get a seat allotted in round1 or 2 must report to a Reporting Centre. For more details, please refer to **Flow Chart** given in Information Brochure.

**10. I have got two valid GATE scores in year 2015, 2016 & 2017; which GATE Score should I fill in the application?**

As per your choice either of the best gate score you can enter. In case of a TIE, it will be resolved using tie breaking rule as mentioned in the CCMT 2017 brochure.

**Related to Payment**

**11. How can I pay the registration fee? Shall I pay by cash or cheque?**

There are only two modes of payment: (i) **ONLINE payment through Internet banking (all major banks) and Credit/Debit cards**, i.e. SBI MOPS (ii) **e-challan (SBI Only)**. Registration fee is one-time payment, and is non-refundable. CCMT 2017 accepts the fees only through the two modes of payment as mentioned here during the specified period given in the Schedule 5.7 of the information brochure.

**12. What if the online payment fails and I don't receive an acknowledgement copy of the payment but the amount gets deducted from my account?**

In such cases it's strongly recommended that you don't attempt any more online transactions and contact your concerned Bank/Branch immediately. If you want to make another payment; CCMT 2017 suggests you to visit a nearest SBI branch with the e-challan copy and make the payment.

The deducted amount will be reversed to the debited account as per the banking procedures (Normally within 24 to 48hrs).

**13. Will there be any email confirmation or SMS service for each transaction made with the CCMT portal?**

Yes. All types of transactions with the CCMT portal related to candidate login will be intimated to the candidate by email and SMS services. So the candidates are requested to provide valid email-id and mobile number to receive timely updates.

**14. What is Seat Acceptance Fee? What is Seat Confirmation Fee? Will it be adjusted?**

A candidate is required to deposit a registration fee of Rs. 2200/- (for OC/OB) and Rs. 1700/- (for SC/ST/PwD) as non-refundable registration fee candidates at the time of registering. If allotted any seat, the candidate will be required to deposit Rs.20,000/- as **SEAT ACCEPTANCE FEE** at the reporting centre which will later be adjusted in total fee of respective allotted institute. After paying Seat Acceptance Fee, the candidate can confirm or freeze the seat by paying **SEAT CONFIRMATION FEE** through the modes of payment mentioned earlier and this will be adjusted in total fee of respective allotted institute.

**15. Will the Seat Acceptance Fee / Seat Confirmation Fee be refunded if I withdraw myself from CCMT 2017?**

Yes. In case the Seat Confirmation Fee is paid and candidate does not report to the allotted Institute for admission within the specified period then, Seat Acceptance Fee and / or the Seat Confirmation Fee will be refunded upon the request of the candidate, after **deducting Rs.1000/- towards processing fee by the CCMT Headquarters**. This refund will be made only after the entire admission process is completed if the candidate withdraws before the last date of physical reporting at the admitted institute.

**16. What is the next step after freezing the seat and paying Seat Acceptance and Seat Confirmation Fees?**

After the 3<sup>rd</sup> Round of Allotment and internal sliding, all admitted candidates have to report to the admitted institute with one set of photo copies of original documents; three passport sized colored photographs and provisional admission letter, as mentioned in **Section 5.3** of the information brochure and pay the balance fee at the admitted institute.

**Related to Category / Caste**

**17. What are the category codes used on the GATE Score Card?**

There are totally 8 broad categories with its abbreviations in on the GATE Score Card and CCMT 2017 registration are shown in the below table:

Sr. No.	Description of the Category of the candidate	Abbreviations	
		GATE Score Card	CCMT 2017
1	Open category, which includes Unreserved General Category	General	OC
2	persons with disabilities from General Category	-	OCPwD

3	Other Backward Classes with valid Non-Creamy layer certificate	OBC (NCL)	OB
4	persons with disabilities from Other Backward Classes with valid Non-Creamy layer certificate	-	OBPwD
5	Scheduled Caste	SC	SC
6	persons with disabilities from Scheduled Caste	-	SCPwD
7	Scheduled Tribe	ST	ST
8	persons with disabilities from Scheduled Tribe	-	STPwD

**18. Can the category be changed from OC to SC/ST/OB after registration?**

No, it cannot be changed. Also change of category within SC, ST and OB are not allowed.

**19. Is category change possible during online registration? (can the category be changed from SC/ST/OB to OC after registration?)**

Change of Category is possible from SC/ST/OB to OC after registration. But change of category from OC to reserved category is not allowed. For more details refer **Sub Section 6.4.1.2** in the information brochure.

If the candidate fails to submit category certificate or category given by the candidate during registration is found to be wrong/incorrect (not in the list declared by the Central Government) at

the time of verification of certificates or at the time of reporting, his / her provisional allotment of the seat shall automatically stand cancelled.

However, the candidate will be allowed for the next rounds of seat allotment for the available vacant seats only, after obtaining an undertaking from the candidate and updating his/her category based on the original certificates.

**20. Who is eligible for persons with disabilities category?**

To be eligible for consideration under Persons-with-Disabilities (PwD) category, a candidate must have a minimum of 40% disability subject to the condition that the candidate is capable of carrying out all activities related to theory and practical work as applicable to M.Tech./M.Arch./M.Plan./M.Des. Courses. Candidates are required to produce a valid PwD certificate at the time of reporting.

**21. I am in PwD category, is there any relaxation in the online application processing fee.**

Candidate belonging to the PwD/SC/ST have to pay only Rs.1700/- as the registration fee.

**22. I have my caste certificate case pending. Can I apply and produce the certificate as and when I get it, till that point can I submit my brother/sister/mother/father's certificate to convince you that I belong to particular caste?**

NO. The candidate has the responsibility to fill correct details, and produce relevant certificates in ORIGINAL when he/she first time reports to reporting centre (one of PIs). After allotment, he/she will lose his/her SEAT, if he/she doesn't produce required certificate/s in ORIGINAL at that time.

**23. Whether an old creamy layer certificate is acceptable and I shall produce new one asand when I get it?**

No. The candidate has the responsibility to fill correct details, and produce relevant certificates in ORIGINAL as per desired FORMAT when he/she first time reports to reporting centre (one of PIs). After allotment, he/she will lose his/her SEAT, if he/she doesn't produce required certificate/sin ORIGINAL as per desired FORMAT at that time.

**24. I have given GATE exam in general category and qualified the same. I actually belong to SC or ST or OB category. So will it be possible now to avail the facilities of my category during application filling/counselling?**

Yes, you can do so. BUT you MUST fill in the caste category very carefully, as you are liable to produce correct certificate at the time of REPORTING, failing which your present-allotted seat will get automatically cancelled, and you will be considered under OPEN category candidate for further rounds, if any.

**25. Is there any standard OBC certificate format or OBC certificate issued by various State authorities will also work?**

NO, only a valid NON-CREAMY LAYER OBC certificate issued as per the format given by Central Govt. will only be accepted (visit <http://ccmt.nic.in> → Formats for Certificates). The condition of status/annual income for creamy layer of parents/guardian of a candidate is within prescribed limits as on financial year ending on March 31, 2017. OBC Certificate issued from Maharashtra State must be validated by social welfare Department of Maharashtra Government.

**Related to PI/RC/Programmes**

**26. Do I have to fill separate application form for each PI?**

A single online application is sufficient to cover all the available programme choices across all the PIs. However a candidate, who has appeared in 2015, 2016 and 2017 in GATE in different subject area and wishes to be considered for all these GATE scores, has to apply three separate applications for the different GATE scores.

**27. I have been allotted a seat in a PI (say for example NIT ABC) in the first round of allotment. In case I do not get my higher preferred choice till third round of allotment, and I don't want to join that PI, what are my choices?**

As per options selected at the time of reporting by the candidate, the up-gradation will take place until 3rd round. If candidate still not satisfied with allotted/upgraded choice, you MUST withdraw the allotted/upgraded seat before being eligible for National Spot Round (NSR).

**28. Will I be able to see vacancies before withdrawing a seat during 3rd round?**

No, after 3rd round of reporting is over and the Internal Sliding is also over, then only the available vacancies in the programmes across all PIs will be displayed.

**29. How many rounds will be there?**

- There will be 3 rounds consisting of up-gradation option.
- Then, there will be internal sliding.
- Then, all such candidates who are still not allotted any seat, as well as those allottees of any of first three rounds, who have withdrawn their respective seats will be considered for allotment at National Spot Round (NSR). Note that fresh applicants are also allowed for this round. For detail of NSR, please refer Section 5.4 of CCMT-2017 brochure.
- NSR will be conducted at last.

**30. Can I get transferred to a PI near my home place after admitted to a particular PI?**

NO. Inter-Institute transfer is not permitted. However, till third round of allotment, you may be transferred to any other PI, based on your merit, preference and vacancy, if “Floating” willingness has been opted by the candidate.

After third round you have to surrender your present seat and appear as fresh candidate for remaining seats in NSR. You may also apply for a particular PI in National Spot Round.

**31. When I proceed to choice filling I am getting a list of only 1-2 programmes, what should I do?**

List of available programmes for a candidate depends on her/his eligibility under qualifying degree discipline. It is the responsibility of the candidate to first check his/her eligibility and then only proceed with filling application form. While selecting the qualifying degree discipline from the pull down menu, please go through all the available options before selecting the relevant one.

**32. Original mark sheet / document are deposited somewhere else, and a certificate regarding this is available. Can such candidates report to Reporting Centre after allotment?**

Not Allowed.

**33. What if I have not received my GATE score card? Or I have lost my GATE scorecard?**

GATE website shows how a candidate could obtain duplicate SCORE Card. For more details, please contact GATE office.

**34. How the seats will be allotted?**

All the seats will be allotted on the basis of GATE score in the respective category. In case of tie, please refer the information brochure for detailed rules.

**35. How many choices can a candidate give?**

A candidate can submit as many numbers of choices in order of preference as she/he wishes from the list of her/his available choices. Candidates are required to ensure themselves that they are eligible for the programme, which they are filling choices of courses and Institutions.

**36. What is locking?**

Locking is the process of final submission of choices. Once the choices are locked, it cannot be further changed.

**37. If a candidate doesn't lock her/his choices, will they be processed for seat allotment?**

It is in the interest of the candidates that they lock their choices themselves before the deadline. However, in the exceptional cases where candidates fail to lock their choices, the last **saved** choices will be locked automatically at the end of the close of portal.

If any candidate does not fill any choice till the last date of choice filling, her/his application will be rejected.

**38. Can the candidate modify the choices after locking?**

NO. After locking the choices, candidate cannot modify her/his choices. However, opportunity to modify the choices will be available after 3rd round and Internal Sliding of allotments. For details, refer CCMT 2017 Brochure.

**39. What is willingness change?**

It's a process through which candidate will indicate her / his willingness to be considered for all the higher preferred choices across the Institutes during further rounds of seat allotment (Floating),

OR choose to remain within the Institute allotted to them for consideration of higher preferred choices (Sliding),

OR choose to remain with the Institute and programme allotted to her/ him (Freezing). Floating and Sliding candidates, if allotted their higher preferred choices during subsequent rounds, will compulsorily forfeit their claim on the seats allotted to them in earlier rounds.

**40. Can a candidate be allowed for reporting after scheduled date?**

Not allowed. If a candidate doesn't report at any one of the reporting centres for provisional admission, her/him allotment shall stand cancelled. The resulting vacancy will be filled up in the subsequent round(s). Such candidates would be considered as "not-reported" and would not be eligible for subsequent round. However she/he may report as a fresh candidate at National Spot Round.

**41. Can a candidate be permitted if she/he brings part of the required documents?**

No. Not allowed. The candidate has to bring all the required documents in original. Exception will be considered for Result Awaited (RA) case, where the final semester Mark Sheet / Provisional certificate need to be produced on or before September 15, 2017.

**42. What are the working hours of Reporting Centres, Help Centres, Participating Institutes and CCMT Headquarter?**

Generally, the working hours are 9.00 AM to 5.00 PM.

**43. Whether the documents need to be attested?**

The documents are to be self-attested by the candidate. You have to bring all the original documents with GATE score card and category certificate to RC at the reporting centre.

**44. If I get seat allotment for admission, where should I report?**

You can report at any one of the Reporting Centres on allotment. However for willingness change or any other reporting related activities you have to visit the same reporting centre during subsequent rounds.

**45. Whether choice filling is necessary?**

At least one choice must be filled, if one does not fill even one choice during the choice filling period, her/his application would be rejected.

**46. What is NSR and who all are eligible to NSR?**

NSR is National Sport Round. A National Spot Round (NSR) will be conducted after Internal Sliding and physical reporting (after 3<sup>rd</sup> round) by CCMT. Following candidates are eligible for NSR:

- Candidates who have taken withdrawal or not reported to any RC in earlier rounds for document verification and allotted institute for final admission.
- Candidates whose allotted seat is cancelled in earlier rounds due to non-fulfillments of any criteria but still fulfill eligibility requirement for admission.
- Candidates who did not register for earlier three rounds (Fresh candidates for NSR).

For further details of NSR, please refer Section 5.4 of CCMT 2017 brochure.

**47. If I will not report to the admitted institute as per scheduled after the seat allotment in NSR then how much fee I will get refund?**

Once seat is allotted, there will be no REFUND of NSR fee. If seat is not allotted, only NSR Participation fee will be refunded by CCMT Headquarter on completion of CCMT counseling. For details about the Cancellation and Refund, please refer **Section 8** of CCMT 2017 brochure.

**Miscellaneous**

**47. My child will be out to ABCD place. Can I come in his place and sign on his behalf?**

NO. The candidate has to report in PERSON to the PIs, failing which her/his candidature will be treated as “Not-reported” and her/his allotment will stand cancelled.

**48. My child is sick and cannot reach any Reporting Centre. Can I come in his place and sign on his behalf?**

NO. The candidate has to report in PERSON, failing which her/his candidature will be treated as “non-reported” and her/his allotment will stand cancelled.

**49. I am in job, how can I apply to PI of my choice, how many seats (and where) are reserved for candidates in job/having work-experience, all over India?**

Current CCMT 2017, counselling is for candidates possessing valid GATE score ONLY (2015, or 2016 or 2017). You MUST look for separate advertisement from a particular PI and follow the instructions thereon. CCMT 2017 doesn't entertain non-GATE candidates, whether having experience OR not.

**50. What preparation is needed to fill the choices?**

It is very important to study about the courses available in all the participating institutes. One may visit their official website, talk to persons who know about them or even may visit the institutes personally and see where and how are the institutes. Check whether the fee is affordable. Some institutes and branches have restrictions on age, gender and minimum marks in qualifying examination, Mathematics as a major subject in 12th



class or three year diploma/engineering, sub-category etc. Please ensure that you fulfil those criteria.

**51. What is the best strategy of choice filling?**

Each choice of institute or branch must be such that you know completely what you are asking for. Include only those choices in your list where you are really prepared to go if you get an allotment. One must refrain from ambling or take-a-chance approach. No choice should be included in halfhearted manner. It should not happen that after getting an allotment you say Oh! I did not want it. If that is so, it should not have been in the list of choices.

Maintaining strict order of preference is also very important. Assume that what you really want is at no. 17 in your list but you get choice no. 13. In the subsequent rounds, choice no. 1 to 12 only will be considered.

**52. Whether Part-Time, Sponsored candidates are eligible for CCMT?**

CCMT 2017 is not considering any part time or sponsored candidate. It's dealing with Full time M.Tech. programmes through valid GATE score only.

**53. Is there any stipend will be given upon getting admission? If so then how much?**

As per MHRD guidelines the admitted candidates through CCMT 2017 will be getting a stipend of Rs. 12,400/- month (which is changeable time to time as per MHRD directions) in condition they have to maintain their CGPA 6 and above (for SC & ST) and 6.5 and above for rest of the categories.

**54. If I did the double payment during registration, what should I do?**

Please send the email to [ccmt.pay@svnit.ac.in](mailto:ccmt.pay@svnit.ac.in) for refund. Refund will be done at the end of counseling process. For general query, the email ids are [ccmt.help@svnit.ac.in](mailto:ccmt.help@svnit.ac.in), [ccmtsvnit@gmail.com](mailto:ccmtsvnit@gmail.com).

**55. If the candidate has physically reported at the allotted institute (after 3rd round and internal sliding) and paid the institute balanced fee then he/she can be permitted for withdrawal?**

If the candidate has physically reported at the allotted institute (after 3rd round and internal sliding) and paid the institute balanced fee then he/she can be permitted for withdrawal till two days prior to the Vacancy declaration on CCMT website (as per the CCMT schedule - **Section 5.7**) for NSR round. Otherwise the paid seat acceptance and confirmation fees will be forfeited by CCMT and will be transferred to the allotted/admitted institute. Thereafter, the cancellation and refund will be handled by the allotted institute as per their rules.

For details about the Cancellation and Refund, please refer **Section 8** in the information brochure of CCMT 2017.

**56. To whom I can contact for verbal query?**

Contact Numbers of CCMT HQ (SVNIT Surat): 0261-2201934, 2201935

If satisfactory response is not received on above landline numbers, then contact to - (9:00 AM – 5 PM only)

1	For Fee Payment	7211156306, 7211156309
2	For Choice Filling / Locking	7211156310, 7211156305

3	For SC/ST/OBC/PWD Reservation related query	7211156307, 7211156303
4	For document verification and withdrawal	7211156304, 7211156308